



*Town of Friendship  
Fond du Lac County Wisconsin*



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Meeting minutes from June 11, 2020

1. Call Town Board Meeting to Order

Chairman Jeff Meisenburg called the Town Board meeting to order at 7:30 pm.

PRESENT: Jeff Meisenburg, Dina O'Brien, Howard Miller, Glenn Bolden, Nancy Albrecht, Darlene Brandt

Verification of public notice

2. Meeting Minutes

Motion by O'Brien, seconded by Miller to approve the minutes of the May 14, 2020 Town Board Meeting. All in favor, motion carried.

3. Treasurer's Report

Motion by Miller, seconded by Meisenburg to approve the May 2020 report. All in favor, motion carried.

4. Payment of Bills

There was discussion on the Modern Business Machines invoice. Is this the annual service / maintenance contract? Mr. Bolden was not sure and will check into it. Motion by O'Brien, seconded by Meisenburg to approve payment of monthly bills. All in favor, motion carried.

5. Public Comment on the Agenda – no comments received

6. Old Business

a) Ron Boda Contract for Road in Industrial Park

Chairman Meisenburg stated no follow-up discussion has taken place and suggested the item be placed on a future agenda.

Ms. O'Brien questioned the issue of a new driveway entrance and Chairman Meisenburg related concerns from neighboring property owners regarding vehicle traffic. He asked for the distance from the centerline and answer received was approximately 700 feet. The new driveway will be for after-hours deliveries and weekends. The area will be gated to protect the inventory on site. Chairman Meisenburg inquired if the Osborne entrance will be the main entrance? Reply was yes.

Ms. O'Brien stated she is not in favor of this proposal, but legally there is nothing in the Town Ordinances preventing the additional entrance. Mr. Miller stated he did not see a problem with it. Chairman Meisenburg stated the Board does not need to vote on this proposal, but a permit will be required as well as a new culvert.

b) Town Tractor

Chairman Meisenburg stated no additional information was obtained on the purchase of a new tractor.

Ms. O'Brien stated after further review, she wasn't sure a tractor is what the Town needs. The proposed price tag of \$80K is a lot.

Further discussion ensued regarding other options. Chairman Meisenburg felt a one ton truck with a dump bed would better fit what the Town needs. It was the consensus to investigate a one ton truck versus a tractor.

7. New Business

a) **Alcohol Beverage Licensing**

Blanck's: Mr. Bolden noted there were no operator's licenses with the application and property taxes are past due. He also stated he could not read in state law the requirement for property taxes to be paid prior to approval of the license. The applicant needs to know that the Board is aware of these deficiencies.

Motion by O'Brien to tentatively approve pending confirmation by the Town Attorney that the license can be issued and submission of a new application acknowledging property taxes past due. Seconded by Meisenburg. All in favor, motion carried.

Giese's, J's, Cabin, Marghaels, Wendts: Mr. Bolden noted these establishments were only listing the bar and restaurant areas for serving alcohol, so outside sales might be prohibited.

Chairman Meisenburg stated he will check with the Town Attorney to see what is permitted.

Motion by Miller, seconded by Meisenburg. All in favor, motion carried.

b) **Tobacco Licensing**: Giese's, Marghaels

No discussion.

Motion by O'Brien, seconded by Miller. All in favor, motion carried.

**c) Operator's Licenses**

Mr. Bolden stated 11 individuals (three new and eight renewals) applied for operator's licenses.

Giese's – Motion by Meisenburg, seconded by Miller to approve operator licenses for Kim Giese and Betty Schneider-Borchardt. All in favor, motion carried.

J's – Motion by Meisenburg, seconded by Miller to approve operators licenses for Jeffrey Schultz, Pamala Hoch, Madelyn Fritz, and Shannon Markley. All in favor, motion carried.

Marghaels – Motion by Miller, seconded by O'Brien to approve operators licenses for Jessica Mahlke and Yvonne Cheevers. All in favor, motion carried.

Cabin – Motion by O'Brien, seconded by Meisenburg to approve operators license for Jeannie Klicko. All in favor, motion carried.

Wendts – Motion by Meisenburg, seconded by O'Brien to approve operators licenses for Shawn Wendt and Lori Klosterman. All in favor, motion carried.

**d) Appoint Plan Commission Members**

It was the consensus of the Board to assign terms for members.

Motion by O'Brien to appoint the following individuals to the Plan Commission with terms as noted:

Chairman Kevin Kaiser - 3 years  
Timothy Liner -3 years  
Dina O'Brien – 2 years  
Randy Gyr – 3 years  
Karl Belk – 2 years  
Erin Kulibert – 2 years

Seconded by Miller. All in favor, motion carried.

**e) Appoint Board of Appeals Members**

It was the consensus of the Board to assign terms for members.

Motion by Miller to appoint the following individuals to the Board of Appeals with terms as noted:

Chairperson Marcia Sonnenberg – 3 years  
Connie Donovan-Meisenburg – 3 years  
Joseph McCourt – 2 years  
Donald Kellogg – 1 year  
Allen Hoerth – 1 year  
Vacant position – 2 years

Seconded by Meisenburg. All in favor, motion carried.

**f) Justin Pucker, N7898 Lakeshore Drive, Fence Permit**

Mr. Pucker was not present. The item was laid over.

**g) Approve Relocation Order and Right-of-Way Plat; Town Line Road Bridge Replacement Project**

Chairman Meisenburg stated the Town of Eldorado is ready to move forward.

Motion by O'Brien, seconded by Miller. All in favor, motion carried.

**h) Preparing for Fall Elections**

Mr. Bolden noted additional poll workers will be needed for the November election. There are currently four people on the lists of poll workers and two other people interested in being a poll worker. Should have a sufficient number of poll workers for August. For November, he believes nine people should be available. Mr. Bolden stated he checked with the County Clerk about a waiver to have people outside the County work at the polls and that is not permitted.

Ms. O'Brien stated she can work both the August and November election. She also suggested putting a notice on the Town's web page that poll workers are needed.

**i) Road Work 2020**

Chairman Meisenburg stated the Town's application has not been processed/approved yet so no work can proceed at this time. Any work the Town may undertake prior to receiving approval, is not eligible for reimbursement. Crack filling on roads is needed and should be done.

Mr. Miller stated repairs at the intersection of Hwy 45 and Cemetery Road is also needed.

**j) Roofing Quote**

Chairman Meisenburg stated two proposals were received to install a metal roof on the salt shed; remove existing shingles; and replace roof over the Town Hall meeting area.

JF Lopez Roofing in the amount of \$14,895.56

Oshkosh Industrial Roofing & Sheet Metal in the amount of \$17,000

Motion by Meisenburg, seconded by Miller to approve Lopez Roofing bid for a metal roof on the salt shed and town hall meeting area. All in favor, motion carried.

## 8. Public Comment

Ms. O'Brien stated she would like to see the Town Hall meeting area remodeled prior to the November election. The existing paneling should be removed and the ceiling tiles need to be looked at as well. She also felt the parking lot should be overlaid and the cement by the main door needs to be fixed for the safety of citizens coming to Town meetings and elections.

Mr. Bolden stated he received an inquiry from a town resident regarding obtaining a second garbage container. The Town's contract with Waste Management does not allow extra containers. After further discussion, it was the consensus of the Board that as long as the property is a separate tax parcel that receives a tax bill, trash and recycling cans should be issued. It was noted the property owner should be informed they will be charged for the containers.

There being no further business, the meeting adjourned at 8:45 pm. (Motion O'Brien /Meisenburg)

Glenn Bolden  
Town Clerk  
Darlene Brandt  
Deputy Clerk/Treasurer