



Meeting minutes from September 10, 2020

1. Call Town Board Meeting to Order

Chairman Jeff Meisenburg called the Town Board meeting to order at 7:30 pm.

PRESENT: Jeff Meisenburg, Dina O'Brien, Howard Miller, Glenn Bolden, Nancy Albrecht, Darlene Brandt

Verification of public notice

2. Meeting Minutes

Motion by O'Brien, seconded by Miller to approve the minutes of the August 13, 2020 Town Board Meeting. All in favor, motion carried.

3. Treasurer's Report

Motion by Miller, seconded by Meisenburg to approve the August 2020 report. All in favor, motion carried.

4. Payment of Bills

Motion by Miller, seconded by O'Brien to approve payment of monthly bills. All in favor, motion carried.

5. Public Comment on the Agenda – no comments received

6. Old Business

a) **Update Interior of Town Hall**

Paint color samples for the walls were distributed and discussed. Green and beige were the final color options. It was the consensus to go with green.

There was discussion on whether to texture the walls or not. Ms. O'Brien received two quotes – one for \$700 and another for \$360. It was the consensus to texture the walls.

It was noted the cement work in front of the Hall was completed. Roofing work should be completed shortly. No estimates yet on flooring options.

7. New Business

a) **Bar Tender/Operator License**

Mr. Bolden stated he has a partial application for Sarah Enszer - Marghael's. He has contacted the applicant and is waiting on additional information.

Motion by O'Brien to approve the application pending receipt of requested information. Seconded by Miller. All in favor, motion carried.

b) **Merlin & Vicky Walters fence permit**

Mr. Walters stated the fence will consist of treated wood, 7 ft. from the lot line in the area where there is a berm and landscaped stone area.

Motion by Meisenburg to approve the fence request. Seconded by Miller. All in favor, motion carried.

c) **Dave Babler culvert at N9093 Townline**

Chairman Meisenburg noted Mr. Babler had inquired why plastic culverts could not be used versus metal. Metal preferred for durability.

d) **Skid Loaders Plus fence permit**

The applicant did not appear. It was noted, however, that the applicant has been before the Board over the last couple of months on various items related to this property.

Based on the site plan submitted, the fence as proposed will be a 6 ft. chain link security fence around the building and lot.

Motion by Meisenburg to approve the fence request. Seconded by O'Brien. All in favor, motion carried.

e) **Award Bid for Cottage Lane water drainage work**

Chairman Meisenburg stated bid due date of September 12. The only bid received was from L&R Gyr in the amount of \$38,000. Anticipated cost share from Fond Du Lac County up to the amount of \$40,000.

Mr. Kevin Kaiser stated there could be a potential issue with a future date of September 12. Since the L&R Gyr bid was announced, result could necessitate rebidding the project.

Motion by Meisenburg to accept L&R Gyr bid. Seconded by O'Brien. All in favor, motion carried.

f) **Garbage Contract**

Chairman Meisenburg stated a meeting has been scheduled with Waste Management for 6 pm on September 24. He also stated the possibility of meeting with Advance Disposal on the same date.

g) Comprehensive Plan

Motion by Meisenburg to accept the Resolution approved by the Plan Commission approving the 2020-2024 Comprehensive Plan. Seconded by Miller. All in favor, motion carried.

h) Update on grant tracking and reporting

Mr. Bolden provided an update on the CARES and Routes to Recovery grant funding. Reimbursable items include the cost of virtual meetings, plexi-glass screens for elections and other functions, absentee ballot drop box, postage for ballots, etc.

Per guidelines, expenses must be tracked and reported and hazard pay for poll workers is not an eligible expense. He noted, however, having an ample pool of poll workers including new volunteers for the November election.

There has been discussion about constructing new voting booths similar to the Town of Black Wolf. If completed, that work should coincide with updating inside of town hall.

8. Public Comment

Ms. O'Brien stated Eldorado has opened their roads to ATV users.

Mr. Ed Stuart, N9007 Lakeshore Drive, said he shares a driveway with the property at N9003 that has junk in the yard and the grass is about 26 inches tall. He requested assistance from the Town to remedy the situation. Ms. O'Brien stated the process starts with sending a letter to the owner and the owner has 45 days to comply. Chairman Meisenburg stated he would contact the owner to see if compliance can be obtained sooner.

Mr. Don Woods of Cottage Drive inquired as to drainage work on Cottage Drive. He did not want to experience another spring of flooding to his lot. Chairman Meisenburg stated the drainage work should be completed this fall with paving next spring.

Motion by Ms O'Brien to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of the Deputy Clerk/Treasurer and Town Road/Maintenance over which the Town Board has jurisdiction or exercises responsibility. Seconded by Meisenburg.

Reconvened into open session at 8:48 pm.

There being no further business, meeting adjourned at 8:49 pm. (Motion – O'Brien/Meisenburg)

Glenn Bolden
Town Clerk
Darlene Brandt
Deputy Clerk/Treasurer