



*Town of Friendship
Fond du Lac County Wisconsin*



Meeting minutes from January 11th, 2018

The planning commission met at 7:00pm. Discussion included rezoning Klein Property located at N9588 White Pine Road from commercial to Residential and Agricultural.

1. Call meeting to order

Town board meeting called to order at 7:30p.

Present: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann, Amy Tepp excused

Verification of public notice

Pledge of Allegiance was recited

2. Approve minutes

Motion O'Brien, second Miller to approve the December 2017 meeting minutes. All in favor, Motion carried.

3. Reading / Approval Treasurers Report

Treasurer's report was read. Motion Meisenburg, second by O'Brien to approve the report subject to audit. All in favor, Motion carried.

4. Payment of Bills

Motion was made by O'Brien, second by Meisenburg to approve all bills. All in favor, Motion carried.

5. New Business

Operator's License- Motion Meisenburg, second by O'Brien to approve operator's license for Mary Martin, Wendt's.

Klein Rezone- Mitch Peters is the representative for the Eugene Klein property located at N9588 White Pine Road. The plan commission's recommendation is to allow the 36.33 acre property to be split into 2 parcels and be rezoned from commercial to residential and agricultural as long as the residential lot is at least 1 acre and the ag land has access off of Lone Elm Rd. Mitch will bring the updated survey maps showing the lot lines to the February board meeting for approval of the rezone.

Lake Access – There was discussion with Mike Arrowood from the Winnebago Conservation Alliance regarding the proposed plans for lake access on the east end of Cemetery, Kinker and Subway Roads. A motion was made by O'Brien, second by Miller to approve the construction of the access on Cemetery and Kinker Roads. The access on Cemetery and Kinker will be excavated this summer and 20x60 cement slabs will be poured in the fall. The alliance is responsible for all cost, including any permits as well as all upkeep.

Motion Meisenburg, second by Miller to allow Subway Road to be done as long as it is done last. The town will be responsible for reducing the speed limit on the east end of Subway Rd from HWY 45 to the lake to 5 mph; install temporary no parking signs on both sides of the road and stop signs during the busy spearing season. Bob Wegele requested 2 additional no parking signs for his property, the town will cover the cost. The town will plow snow on Cemetery, Kinker and Subway to the ramps. The town will also work on the ditches by the lake access on Subway Road.

ATV Access- Motion O'Brien, second by Miller to pay for the legal cost for ordinance changes for ATV access on Town Line Rd for the Town of Eldorado.

VDFD Update- Mick Becker updated the board on the new rescue truck and changes to the State of WI Service Award Program.

The new truck should be done by February 2018. The old truck was sold for \$60,000. The Town of Friendship is responsible for ½ the cost of the truck.

The Service Award Program rewards volunteer fire fighters, first responders and emergency medical technicians a tax deferred benefit program. The funds for the program are provided by the town, the state also contributes up to \$390 per year. At age 60, volunteers with over 20 years' service collect the full amount in their account.

Volunteers retiring with more than 10 but less than 20 years' experience collect a portion of their account.

Previously volunteers were able to participate in the program until the age of 65. The fire dept. would like the towns help with extending the program on our own for those over 60 by putting some money into a savings account. Mick will set up a meeting with the town and Black Wolf in the future.

Motion O'Brien, second by Miller to adjourn.

Lori Hofmann, Town Clerk



*Town of Friendship
Fond du Lac County Wisconsin*



Meeting minutes from February 8th, 2018

1. Call meeting to order

Town board meeting called to order at 7:30p.

Present: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann & Amy Tepp

Verification of public notice

Pledge of Allegiance was recited

2. Approve minutes

Motion Meisenburg, second Miller to approve the January 2018 meeting minutes with changes. All in favor, Motion carried.

3. Reading / Approval Treasurers Report

Treasurer's report was read. Motion O'Brien, second by Meisenburg to approve the report subject to audit. All in favor, Motion carried.

4. Payment of Bills

Motion was made by O'Brien, second by Miller to approve all bills. All in favor, Motion carried.

5. New Business

Operator's License- Motion Meisenburg, second by O'Brien to approve operator's license for Brandon Fischer Cooligan's.

6. Old Business

Klein Rezone- Motion Miller, second by Meisenburg to accept the Certified Survey map and rezone request for the Eugene Klein property at N9588 White Pine Road. Lot 1 which is 1.326 acres is rezoned from commercial to residential. The remainder of the property is over 35 acres; a Certified Survey Map is not needed. This is rezoned from commercial to agricultural.

Lake Access Improvement Agreement- Motion O'Brien, second by Meisenburg to approve the agreements with the Winnebago Conservation Alliance with the addition of the following: the town will plow snow to the ramps on Subway, Kinker and Cemetery. The other addition to the agreement is for Kinker and Cemetery lake access improvements to be completed before the Subway Road improvement.

CSM for BFW LLC - Motion Meisenburg, second by Miller to approve the certified survey map for BFW LLC. The property is 4.827 acres with the tax parcel # T11-16-17-31-15-016-00.

Road Vacation- A motion was made by Meisenburg, second by Miller to introduce a resolution to vacate various road right-of-ways. The vacation will consist of portions of Klondike Street, Wabash Ave. and State Street as well as various alley ways off of Mosher Ave and Northwestern Ave. A public hearing will be held April 12, 2018 at 7pm.

Amend Budget- Motion Meisenburg, second by Miller to add a budget line to the 2018 budget under Conservation and Development called Stormwater Planning Projects in the amount of \$15,849.00.

Ordinance Amendments- Discussion on amending Sections 13-2-8, 13-11-3 and 15-1-1. After the proposed changes are made, the town board will pass a resolution directing the Plan Commission to make a recommendation with respect to the changes the board is considering. Once the Plan Commission puts together its recommendation, the town board will hold a public hearing and then makes the final decision.

7. Public Comments

Discussion with residents regarding the calf barn being erected at W6111 Kinker Road. Concerns voiced are in regards to the proper permits being issued, ground water contamination and potential decrease in property values.

The Town Board convened into closed session at 9:30 pm.

Roll Call: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann, Amy Tepp

The board convened to closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to section 19.85(1)(c) of the Wisconsin Statutes. No action was taken during this session, further information is needed.

Motion O'Brien, second by Miller to reconvene to open session. Motion Carried.

Motion O'Brien, second by Miller to adjourn. Lori Hofmann, Town Clerk



*Town of Friendship
Fond du Lac County Wisconsin*



Meeting minutes from March 8th, 2018

1. Call meeting to order

Town board meeting called to order at 7:30p.

Present: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann & Amy Tepp

Verification of public notice

Pledge of Allegiance was recited

2. Approve minutes

Motion O'Brien, second Meisenburg to approve the February 2018 meeting minutes with changes. All in favor, Motion carried.

3. Reading / Approval Treasurers Report

Treasurer's report was read. Motion O'Brien, second by Meisenburg to approve the report subject to audit. All in favor, Motion carried.

4. Payment of Bills

Motion was made by O'Brien, second by Miller to approve all bills. All in favor, Motion carried.

5. New Business

Operator's License- Motion Meisenburg, second by Miller to approve operator's license for Sheila Wilkum for The Cabin. Motion O'Brien, second by Meisenburg to approve the operator's license for Anna Macleod for Cooligan's once the proper documentation is received.

Binnema Rezone and CSM- Dirk Binnema requested a division of his property located at N9023 Townline Rd. and that the two proposed new parcels to be rezoned from Exclusive Ag to Residential. Motion Miller, Second by Meisenburg to accept the planning committee's recommendation to deny the request for the rezoning of the Binnema property based on the current Exclusive Ag designation and the overwhelming wetlands contained on the property. Motion O'Brien, second by Miller to deny the Certified Survey Map for the Binnema property.

W6528 E Lone Elm Rd- Monica and Joe Schneider are purchasing part of the Wagner farm, they had questions regarding CSM and zoning. Per our zoning ordinance anything under 35 acres must be zoned residential but will be taxed on how the land is used.

N8235 Cottage Dr- Chris and Lisa Olson presented plans for a proposed garage they would like to attach to the existing house on the property. The board does not see any problems with the construction provided they obtain a shoreland zoning permit from the county and building permit from the town.

Municipal Separate Sewer System Permit- Motion O'Brien, second by Miller to authorize Matt Parmentier of Edgarton, St. Peter, Petak & Rosenfeldt to submit the 2017 Stormwater Annual Report to the DNR .

Sign Approval- Sign approval for Flood Homes & Kollmann Electric are tabled to a future meeting as no one from Signarama was in attendance.

Voting Booths- The voting booths are in need of updating. Lori & Mark will visit the Town of Black Wolf to consider something similar to what they are using.

Sabel CSM- CSM tabled to a future meeting as no one representing the Sabel's was in attendance.

Bulky Waste- Bulky waste is scheduled for April 21st from 8-12pm. Details will be posted on the web page and in the Action Advertiser.

Ordinance Book Changes- The Planning Commission and town board will meet April 5, 2018 at 6pm to discuss updating the town's Code of Ordinance book.

Annual Meeting- The annual meeting of the town electors will be held on April 17th at 7:30pm.

Spring Road Check- A review of the town's roads will be done on April 14th at 9am.

Town Landfill- The landfill will open starting April 21st, on the 1st and 3rd Saturday's of each month. Jeff will update the schedule.

7. Public Comments

Discussion with residents regarding the calf barn being erected at W6111 Kinker Road. Lee Mikle presented a list of questions residents would like to be answered in writing as well as a list of 30 concerned residents. It was also requested a public meeting be held to answer the questions and that the subject also be added to the April agenda. Gail Bolden had questions regarding town ordinances referring to Stormwater and Site Erosion Plans. Dina replied that many of the ordinances in question referred to residential land, not agricultural and that Shoreland Zoning had approved the site so the town was able to issue a building permit.

Kevin Kaiser was in attendance and offered to allow concerned residents to visit the farm, show them around and answer any questions.



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The Town Board convened into closed session at 9:10 pm.

Roll Call: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann, Amy Tepp

The board convened to closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to section 19.85(1)(c) of the Wisconsin Statutes.

Motion O'Brien, second by Miller to reconvene to open session. Motion Carried.

Motion O'Brien, second by Meisenburg to adjourn.

Lori Hofmann, Town Clerk



*Town of Friendship
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March 28th, 2018 informational meeting

Jeff Meisenburg started the meeting at 7pm.

Attorney Matt Parmentier spoke regarding the rules of the meeting and the town's role.

Sam Tobias- FDL County Planning Director, Paul Tollard – FDL County Land and Water Conservation, Dan Hanks – FDL County Code Enforcement answered questions.

Public Comments from Mike Langolf, Lee Mikle, Orvis Johnson

Various residents asked questions which were answered by county officials.

Motion to adjourn was made by O'Brien, second by Miller



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Meeting minutes from April 12th, 2018

The planning commission met at 7:00pm to discuss rezoning and CSM of 2 properties.

John D. and Dawn M. Sabel, N8164 Lakeshore Drive - The lot is an 11.6 acre lot currently zoned General Agricultural. The applicants seek to rezone the lot to Residential for the purpose of dividing the lot into two smaller lots, one being 5.006 acres and the other being 6.156 acres.

Joseph and Monica Schneider, W6528 E. Lone Elm Road- Portions of the 16 acre property are currently zoned Residential while other portions of the property are currently zoned Farmland Preservation. The applicants seek to rezone the entire 16 acres to Residential.

A public hearing was called to order at 7:15 pm. The hearing was conducting regarding the proposed discontinuance of a part of the plat of Mosher's Addition to New Fond du Lac. There were no public comments.

1. Call Town Board meeting to order

Town board meeting called to order at 7:30p.

Present: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann & Amy Tepp

Verification of public notice

Pledge of Allegiance was recited

2. Approve minutes

Motion O'Brien, second Miller to approve the March 2018 meeting minutes with changes. All in favor, Motion carried.

3. Reading / Approval Treasurers Report

Treasurer's report was read. Motion Miller, second by Meisenburg to approve the report subject to audit. All in favor, Motion carried.

4. Payment of Bills

Motion was made by O'Brien, second by Miller to approve all bills. All in favor, Motion carried.

5. New Business

Voting Booths- A motion was made by Meisenburg, second by O'Brien to have Mark make new wall mounted voting booths. Mark will purchase the supplies to make 4 booths.

Kollmann Electric Sign- The board looked at the proposed sign for the Kollmann Electric Building and do not see any issues.

Operator's License- Motion O'Brien, second by Miller to approve operator's license for Collin Pickart for Marghael's; Andrea Wilke, Michelle Nelson and Joseph Gurno for the Cabin.

Rob Giese- Mr. Giese would like to abandon a portion of road right-of-way west of State Street to the railroad yard. A survey will need to be completed and a road vacation completed. Jeff will contact the surveyor.

Dave Winters Fence- The height of the proposed fence in front of the house will need to be changed to 2 feet, otherwise the board approves the construction.

Thomas Thielman- The board reviewed Mr. Thielman's plans to deepen the ditch to help with the water issue on his property located at W6626 Subway Road. The board does not see a problem as long as he is not changing the natural flow of water. No town permit is needed but he may need to check with the DNR.

Lee Mikle- Lee asked if the town board has had any discussion regarding concerns with possible future ground water contamination. Jeff commented there the board has had no discussion since the last meeting. Dina explained that with the topics in question, the county and the state ordinances will always override town ordinances. There were also questions on ordinance Chapter 6 Section 5.6, ground water protection plan. It was explained that the ordinance has to do with high capacity water systems, the boards thought is this is for water towers. The ordinance will be looked at to see if it is something that would still be in place.

Sabel Rezone and CSM- Motion Meisenburg, second by Miller to accept the plan commission's recommendation for the Sabel property located at N8164 Lakeshore Drive and approve Certified Survey Map and rezone request.

Schneider Rezone and CSM- Motion, second by Miller Meisenburg to accept the plan commission's recommendation for the property located at W6528 E. Lone Elm Road and approve Certified Survey Map and rezone request.



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Flood CSM- A motion was made by O'Brien, second by Miller to approve the CSM for Ashwood Grove LLC to separate the office from the rest of the mobile home park.

Screenings for Roadways- The town will be accepting proposals for road screenings through 4-18-18.

Permits- Changes will be made to update the current building and operator's license permits.

Ordinance Updates- The planning commission convened on 4-5-18 to discuss changes the sections of Chapter 13 and chapter 15. They will get together 5-10-18 @ 7pm to make recommendations to the town board. A motion was made by O'Brien, second by Miller to allow the town's attorney to start reworking the current ordinance book.

Resolution to Discontinue Public Way- Motion O'Brien second by Miller to move forward with discontinuing of portions of State Street, Wabash Ave, Klondike Street, and Alley ways. (Part of Mosher's Addition)

Motion O'Brien, second by Meisenburg to adjourn.
Lori Hofmann, Town Clerk



*Town of Friendship
Fond du Lac County Wisconsin*



Meeting minutes from May 10th, 2018

The planning commission met at 7:00pm to discuss rezoning and CSM of 2 properties. The properties were originally discussed at the April meeting, however the Reporter failed to publish the notice, so it has to be redone.

John D. and Dawn M. Sabel, N8164 Lakeshore Drive - The lot is an 11.6 acre lot currently zoned General Agricultural. The applicants seek to rezone the lot to Residential for the purpose of dividing the lot into two smaller lots, one being 5.006 acres and the other being 6.156 acres.

Joseph and Monica Schneider, W6528 E. Lone Elm Road- Portions of the 16 acre property are currently zoned Residential while other portions of the property are currently zoned Farmland Preservation. The applicants seek to rezone the entire 16 acres to Residential.

1. Call Town Board meeting to order

Town board meeting called to order at 7:30p.

Present: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann & Amy Tepp

Verification of public notice

Pledge of Allegiance was recited

2. Approve minutes

Motion O'Brien, second Miller to approve the April 2018 meeting minutes. All in favor, Motion carried.

3. Reading / Approval Treasurers Report

Treasurer's report was read. Motion Miller, second by Meisenburg to approve the report subject to audit. All in favor, Motion carried.

4. Payment of Bills

Motion was made by O'Brien, second by Miller to approve all bills. All in favor, Motion carried.

5. New Business

Mike Norton – Mike is running for County Sheriff and came to the meeting to introduce himself and share his platform.

Sabel Rezone- Motion O'Brien, second by Meisenburg to accept the plan commission's recommendation for the Sabel property located at N8164 Lakeshore Drive and approves the rezone request. The Certified Survey Map was approved at the April 2018 meeting.

Schneider Rezone- Motion Miller, second by O'Brien to accept the plan commission's recommendation for the property located at W6528 E. Lone Elm Road and approves the rezone request. The Certified Survey Map was approved at the April 2018 meeting.

Tom Klingbeil- Mr Klingbeil is interested in purchasing the property located at W6754 N. Eastwood. He is interested in keeping his tree service equipment. The board does not see a problem.

Bill Trost- Mr. Trost received a letter from the county stating his shed is too close to the lot line. Motion O'Brien, second by Miller to approve a building permit for the 2 feet that was added to the shed at a cost of double the permit fee. Since the addition is already built, the permit fee is doubled.

Water Problem Suwbay Road & RP- Tom Bellmer discussed the water problem affecting him and others on Subway Road and Cty Hwy RP. Jeff will contact Tom Jahnke, highway commissioner, to have someone take a look since RP is a county road.

8069 Cottage Lane- Tabled to a future meeting.

ATV/UTV Route Resolution- The resolution is with Fond du Lac County to establish an ATV/UTV route in Van Dyne on Cty Hwy RP. Motion O'Brien, second by Meisenburg to accept the ATV/UTV resolution with Fond du Lac County with the correction of Donovan Road being changed to Viaduct Road. Miller opposed.

6. Public Comment

N8882 Lakeshore Dr. Fence- Jeff Drehmel is requesting approval for the fence on his property that was already erected. Since the fence was erected without a permit, the permit fee will be doubled at a cost of \$50 total.

6823 Cemetery Rd- Land by cemetery and some of the properties around were ruttled up by the railroad when repairs were done. The resident was told he should try contacting the railroad at the phone number posted by the tracks.

Motion Miller, second by O'Brien to adjourn.

Lori Hofmann, Town Clerk



*Town of Friendship
Fond du Lac County Wisconsin*



Meeting minutes from June 14th, 2018

1. Call Town Board meeting to order

Town board meeting called to order at 7:30p.

Present: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann & Amy Tepp

Verification of public notice

Pledge of Allegiance was recited

2. Approve minutes

Motion O'Brien, second Miller to approve the May 2018 meeting minutes. All in favor, Motion carried.

3. Reading / Approval Treasurers Report

Treasurer's report was read. Motion Miller, second by Meisenburg to approve the report subject to audit. All in favor, Motion carried.

4. Payment of Bills

Motion was made by O'Brien, second by Miller to approve all bills. All in favor, Motion carried.

5. Public comment on Agenda- There was no comment on agenda items, however there was concern regarding the tree business at W6754 N. Eastwood. Since it is not on the agenda, it cannot be discussed at this point.

7. Old Business

Water Problem Subway Rd – Jeff will be meeting with FDL County to discuss options to alleviate the water problem.

ATV/UTV Route on RP- Jeff spoke with Ryan Sommer from the County Hwy Dept, he will be getting a cost estimate for ATV signs for Cty Hwy RP.

8. New Business

Liquor Licensing valid July 1, 2018 to June 30, 2019-Motion was made by O'Brien second by Miller and carried to approve Class B Fermented Malt Beverage & Intoxicating Liquor Renewal Licenses for the following establishments:

Blacks Lake Aire Supper Club Inc., N8751 Lake Shore Drive, Fond du Lac, WI

Marghaels, LLC, N7688 Van Dyne Road, Fond du Lac, WI

Wendt's On The Lake, INC., N9799 Lake Shore Drive, Van Dyne, WI

The Cabin, N7562 Lake Shore Dr. Fond du Lac, WI

Cooligans LLC. N9520 County Rd RP, Van Dyne, WI,

Motion O'Brien second by Miller to approve Class B Renewal Fermented Malt Beverage for Giese's Country Market, LLC. N9564 Van Dyne Road, Van Dyne, WI

Tobacco Licenses- Motion Miller, second by Meisenburg to approve tobacco licenses for Giese's Country Market, Marghaels and The Cabin.

Bartenders Licenses valid through June 30, 2020- Motion was made by O'Brien second by Miller to approve Operator's Licenses for Wendt's- Lori Klostermen, Boyd Jacobson, Shawn Wendt & Kayla Detert; Marghels- Brooke Kaiser, Jessica Mahlke, Yvonne Cheevers, Brittney Jensen, Christina Penn & Theresa Strook; Cooligans- Fred Wolf, Holly Bechler, Nancy Stubbe, Pam Hoch, Richard Pratt & Jaime Kaiser; Giese's Country Market – Kim Giese & Betty Schneider Borhardt

N8882 Lakeshore Dr. Fence- The fence on the Drehmel property was erected prior to a permit being issued. Motion Miller, second by Meisenburg to charge the original permit fee of \$25 and a fine of \$25.

N7846 Lakeshore Dr. Fence- After discussion regarding the fence location and size, the board agreed Jeremiah Clark will be allowed a permit to build the fence.

N9543 Van Dyne Rd Shed - After discussion regarding the shed location in regards to property lines, motion was made by O'Brien, second by Miller to approve a permit to build the shed.

Cost Proposals for Townline and Acorn Roads – Estimates were received from Fond du Lac County and L&R Gyr for excavation, culvert replacement and crushed stone. Motion O'Brien, second by Meisenburg to use L&R Gyr in the amount of \$2550 for Acorn Road and \$2275 for Townline Rd.

N. Eastwood Flooding- Discussion regarding flooding on N Eastwood. Jeff will contact the county to look at the area.

AirBNB- Tabled to a future meeting if needed.

Flood Homes and Stuart's Signage- The board looked at the proposed sign for the Flood Homes and Stuart's, no motion is needed as both signs fall into ordinance limits.

Motion O'Brien, second by Meisenburg to adjourn. Lori Hofmann, Town Clerk



*Town of Friendship
Fond du Lac County Wisconsin*



Meeting minutes from July 12th, 2018

1. Call Town Board meeting to order

Town board meeting called to order at 7:30p.

Present: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann & Amy Tepp

Verification of public notice

Pledge of Allegiance was recited

2. Approve minutes

Motion Miller, second O'Brien to approve the June 2018 meeting minutes. All in favor, Motion carried.

3. Reading / Approval Treasurers Report

Treasurer's report was read. Motion Miller, second by O'Brien to approve the report subject to audit.

All in favor, Motion carried.

4. Payment of Bills

Motion was made by Meisenburg, second by O'Brien to approve all bills. All in favor, Motion carried.

5. Old Business

Water Problem Subway Rd – Jeff met with FDL County to discuss the water problem. The county will pay for surveying.

N. Eastwood Flooding- Jeff spoke with Florian; Florian said he will contact the farmer who farms the field to clean out the ditch in order to help with the water flow issue. If that does not solve the problem, other solutions will need to be discussed.

6. New Business

Operator's License- Motion O'Brien, second by Miller to approve operator's license for Jeannie Klicko for the Cabin.

Wendt/Ziemer CSM- Compass Surveying had to redo the original CSM for the property on Lincoln Road to reflect the actual lot lines. Motion Miller, second by Meisenburg to approve the CSM for Wendt/ Ziemer.

Liner Rezone- Motion O'Brien, second by Meisenburg to accept the plan commission's recommendation to approve the rezone of W6523 Cemetery Rd and a portion of parcel T11-16-17-08-16-001-00 from Agricultural to Residential.

W6754 N. Eastwood Tree Cutting Business- Residents are concerned with the tree business equipment on the property as it is a residential area. Jeff will speak with Tom Klingbel regarding the wood chipper, wood piles and the length of the grass on the property.

Ordinance Update- Motion O'Brien, second by Meisenburg to approve the plan commissions recommendations to amend the Town's Zoning Ordinance Title 13 and Title 15. Motion was made by O'Brien second by Miller to allow the signing of the ordinance by the chairman and clerk once the corrections are made to the document.

ATV/Traffic on Lone Elm Road- The section of Lone Elm Rd in the Town of Black Wolf will be open as soon the ordinance is written and posted in the paper. Residents are asked not to drive on Black Wolf sections of the road until signs are posted.

Town Right of Way Encroachment on Bark Road- Jeff will speak with Averbeck to return the land to the state it was prior to planting as the field was plowed over the driveway right of way.

W6273 Northwestern Ave Setback- Andrew Rushing brought plans to the board showing the setback of the house. The board agreed with the plans with a setback of no closer than 30 ft. No motion is needed.

CN Road Damage- Jeff spoke with Lance Hunt from the railroad regarding damage on Subway Rd and Cottonwood Rd from CN equipment. Jeff will get estimates from Scott Construction and NE Asphalt for repair. Dina requested we get it in writing that CN will cover the cost prior to any repairs being done.

Public Comment

Orvis Johnson commented on the changing of ordinances, the Kaiser Farm property, well testing and green algae on Lake Winnebago.

Don Kellogg questioned if there are elevation regulations on new homes. He would also like copies of the treasurer's report available. Jeff recommended that anyone wanting a copy request it so we do not make a lot of unneeded copies.

Motion Miller, second by Meisenburg to adjourn.

Lori Hofmann, Town Clerk



*Town of Friendship
Fond du Lac County Wisconsin*



Meeting minutes from August 9th, 2018

1. Call Town Board meeting to order

Town board meeting called to order at 7:30p.

Present: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann & Amy Tepp

Verification of public notice

Pledge of Allegiance was recited

2. Approve minutes

Motion Miller, second O'Brien to approve the July 2018 meeting minutes. All in favor, Motion carried.

3. Reading / Approval Treasurers Report

Treasurer's report was read. Motion O'Brien, second by Miller to approve the report subject to audit.

All in favor, Motion carried.

4. Payment of Bills

Motion was made by O'Brien, second by Miller to approve payment of all bills, holding the Scott Construction payment until Jeff can meet with Scott Construction to look at the work done on Franklin Ave. All in favor, Motion carried.

5. Old Business

CN Road Damage- The town is waiting on a road assessment and bid from NE Asphalt. Jeff will contact Lance Hunt from the railroad regarding a contract and if they would like to be directly billed.

6. New Business

Operator's License- Motion Miller, second by O'Brien to approve operator's license for Jessica Dunke for Cooligans.

Fence Permits- After discussion regarding the fence location and size, the board approved fence permits for Doug Gierach at N9047 Lakeshore Dr. and Randy Gyr at W6871 Main St.

N9535 Van Dyne Rd- Motion Miller, second by O'Brien to have the attorney send Stan Johnson a letter regarding the disrepair of a fence on the property.

Transportation Resolution- Motion O'Brien, second by Miller to approve the signing of a resolution asking the Legislature and Governor to fix the transportation dilemma and implement a revenue and spending plan that addresses both our Interstates that were built in the 1950's and 60's *and* our local and state roads.

7. Public Comments

Adam Averbeck regarding Property on Bark Rd- Questioned why the town is requesting the driveway right of way be returned to the state it was prior to planting. Dina replied some residents on Bark Road had concerns that drainage issues were due the field being over the right of way. Adam replied they had a tile line installed. Adam will bring a copy of the paperwork showing tile location to the September meeting.

Don Kellogg commented that it is hard to hear what is being said. Also he would like the board to look at regulating the elevation of new structures in the future.

Motion O'Brien, second by Meisenburg to adjourn.

Lori Hofmann, Town Clerk



*Town of Friendship
Fond du Lac County Wisconsin*



Meeting minutes from September 13th, 2018

1. Call Town Board meeting to order

Town board meeting called to order at 7:30p.

Present: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann & Amy Tepp

Verification of public notice

Pledge of Allegiance was recited

2. Approve minutes

Motion O'Brien, second by Miller to approve the August 2018 meeting minutes. All in favor, Motion carried.

3. Reading / Approval Treasurers Report

Treasurer's report was read. Motion Miller, second by Meisenburg to approve the report subject to audit. All in favor, Motion carried.

4. Payment of Bills

Motion was made by O'Brien, second by Miller to approve payment of all bills. All in favor, Motion carried.

5. Old Business

CN Road Damage- Motion Meisenburg, second by Miller to have Fondy Asphalt repair damage done by Canadian National on Subway Rd and Cottonwood Rd prior to receiving the payment of \$5654.00 from Canadian National. All in favor, Motion carried.

Map of Drain Tile- Bark Road- Mr. Averbeck presented a map of the tile lines installed on Bark Road they had installed to alleviate the water issue. Motion Meisenburg, second by O'Brien to allow the Averbeck farm to continue to farm the right of way on Bark Rd. O'Brien & Meisenburg in favor, Miller opposed. Motion carried.

6. New Business

W6358 Silver St, Notice of Violation- A notice was sent Mr. Tousey to clean up the property and round up the cats. Jeff spoke with Mr. Tousey, he is planning on digging out the driveway and bleach the fence to remove the strong odor from the cats.

N8511 Van Dyne Rd, Proposed Garage - Penny Strelow spoke to the board regarding a proposed garage. Town Ordinance allows a garage up to 2000 sq; she was instructed to contact Tim for a building permit.

North Eastwood Ditches- Jeff asked Randy Gyr to look at the ditches on N. Eastwood for an estimate of cleaning culverts and leveling the ditches.

Budget Workshop & Hearing Dates- The budget workshop will be held 10-10-18 @6pm and the Budget Hearing 10-31-18 @ 7pm.

Clerk & Treasurer Positions from Elected to Appointed- There was discussion on changing the clerk and treasurer positions to appointed vs elected. Town residents can vote on the proposed change on 10-31-18, after the Budget Hearing. A notice will be posted in the paper.

Permit Issuer Position- The current permit issuer put in his resignation. The position was posted in the paper, on the town's web page and at our posting locations. Motion O'Brien, second by Miller to offer the permit issuer position to Kevin Kaiser. Jeff will meet with him to go over procedures.

WTA Meeting Prep- Town of Friendship is hosting the 2018 WI Towns Assoc. December Holiday Meeting. Dina has sent out donation letters and is working on entertainment, setting the menu and sending out invites. Thank you for all your hard work Dina!!

7. Public Comments

Dina asked everyone to take a few moments to remember Dave Laehn who recently passed. Dave was on the town board for over 20 years.

Concerns were brought up about waste management missing homes for refuse and recycling pick up. If garbage is missed, you can contact WM and they will come out to pick it up. The local number for WM is on the town web page.

Motion O'Brien, second by Meisenburg to adjourn.
Lori Hofmann, Town Clerk



*Town of Friendship
Fond du Lac County Wisconsin*



Meeting minutes from October 11th, 2018

1. Call Town Board meeting to order

Town board meeting called to order at 7:30p.

Present: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann & Amy Tepp

Verification of public notice

Pledge of Allegiance was recited

2. Approve minutes

Motion O'Brien, second by Miller to approve the September 2018 meeting minutes. All in favor, Motion carried.

3. Reading / Approval Treasurers Report

Treasurer's report was read. Motion Miller, second by Meisenburg to approve the report subject to audit. All in favor, Motion carried.

4. Payment of Bills

Motion was made by O'Brien, second by Miller to approve payment of all bills. All in favor, Motion carried.

5. Old Business

Well Water Sampling- Water sampling will be available through the UW Extension. Interested residents can sign up online or mail the form in. Sample bottles will be available at the Town Hall 11-8-18 or Friendship Learning Center 11-13-18. A meeting will be held 11-28-18 @ 6:00 at the Town Hall to discuss the results.

Public Hearing- A Public Hearing to review the proposed 2019 budget is scheduled for October 31, 2018 @ 7pm. Immediately following the Public Hearing on the proposed budget, a Special Town Meeting of the Electors will be called to order to adopt the 2018 Town Tax Levy to be paid in 2019 and to provide for the appointment by the town board of the town clerk and treasurer.

Clerk & Treasurer Positions from Elected to Appointed- There was discussion on changing the clerk and treasurer positions to appointed vs elected. Town residents can vote on the proposed change on 10-31-18, after the Budget Hearing.

6. New Business

Certified Survey Maps- Motion O'Brien, Second by Miller to approve CSM for David Hoffman, N9402 Lakeshore Dr. A 1-acre lot is being created off the north end of the existing 2.37-acre lot. Zoned Residential Motion Miller, second by Meisenburg to approve the CSM for Joe McCourt, W6330 Subway Rd. The 1.826 acre lot had an existing 1 family home which is being replaced by a new home which is under construction.

Monica Schneider, Business Approval- Monica needed approval from the town board in order to get a license for a wholesale vehicle dealership. They will be selling dealer to dealer or through auctions, no to the general public. The board agreed there would not be a problem; Jeff signed the application stating no permit was needed.

Tax Collection Location- There was discussion regarding changing the location for tax collection as it is web based the Town Hall does not have internet connection. It was decided that Amy will use her phone as a hotspot. Access to the internet and printing capabilities will be tested prior to tax collection date.

Lakeview Cemetery Association- Kevin Kaiser spoke on behalf of the Friendship Cemetery Association. The association is looking for suggestions from the town so the cemetery is not abandoned once they run out of funds. One possibility is to have the town take over the cemetery; another is to change the tax status in order to have a few business sponsor the cemetery. After Howard contacts the church regarding what is being done with the cemetery on Hwy Z, the board will contact the town's attorney for more information.

7. Public Comments

There was no one signed up for public comment.

Motion O'Brien, second by Miller to adjourn.
Lori Hofmann, Town Clerk



*Town of Friendship
Fond du Lac County Wisconsin*



Meeting minutes from November 8th, 2018

1. Call Town Board meeting to order

Town board meeting called to order at 7:30p.

Present: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann, Amy Tepp excused

Verification of public notice

Pledge of Allegiance was recited

2. Approve minutes

Motion Miller, second by Meisenburg to approve the October 2018 meeting minutes. All in favor, Motion carried.

3. Reading / Approval Treasurers Report

Treasurer's report was read. Motion O'Brien, second by Miller to approve the report subject to audit. All in favor, Motion carried.

4. Payment of Bills

Motion was made by Miller, second by Meisenburg to approve payment of all bills. All in favor, Motion carried.

5. Old Business

Well Water Sampling- Jeff handed out the UW Extension water sample bottles to those who requested them. A meeting will be held 11-28-18 @ 6:00 at the Town Hall to discuss the results.

6. New Business

2018 Tax Levy to be Collected 2019- Motion O'Brien, second by Miller to adopt the 2018 town tax levy to be collected in 2019. The total town tax levy to be collected is \$116,700.

2018 Budget- Motion O'Brien, second by Miller to adopt the 2019 Budget.

Clerk & Treasurer Positions from Elected to Appointed- Motion Meisenburg, second by Miller to approve the Resolution to appoint rather than elect the Town Clerk and Town Treasurer. The Resolution passed by majority vote of town electors at Special Town meeting held 10-31-18.

7. Public Comments

Nora Cohn spoke regarding the amount of vehicles that are not stopping for the bus stops on Hwy 45.

Motion O'Brien, second by Miller to adjourn.

Lori Hofmann, Town Clerk



*Town of Friendship
Fond du Lac County Wisconsin*



Meeting minutes from December 13th, 2018

1. Call Town Board meeting to order

Town board meeting called to order at 7:30p.

Present: Jeff Meisenburg, Howard Miller, Dina OBrien, Lori Hofmann, Amy Tepp

Verification of public notice

Pledge of Allegiance was recited

2. Approve minutes

Motion OBrien, second by Miller, to approve the November 2018 meeting minutes. All in favor, Motion carried.

3. Reading / Approval Treasurers Report

Treasurer's report was read. Motion Miller, second by OBrien, to approve the report subject to audit. All in favor, Motion carried.

4. Payment of Bills

Motion was made by OBrien, second by Meisenburg to approve payment of all bills. All in favor, Motion carried.

5. New Business

Operator's License- Motion Miller, second by OBrien to approve operator's license for Mellissa Mahlke for Marghaels.

TMDL (Total Maximum Daily Load) Meeting- Jeff attended a meeting discussing Storm Water Planning & improving water quality. In the Town of Friendship Anderson Creek & Mosher Creek feed into Lake Winnebago. Both Creeks need to have an 83% total load reduction in the amount of phosphates and suspended solids that flows to the lake. The town will hire an engineering firm to do a study and give recommendations we can follow to be in compliance.

6. Public Comments

There was no one signed up for public comment.

Motion OBrien, second by Meisenburg to adjourn.

Lori Hofmann, Town Clerk



*Town of Friendship
Fond du Lac County Wisconsin*



Meeting minutes from December 26th, 2018

The planning commission met at 6:30pm. Discussion included rezoning the McCourt Property located at W6330 Subway Road from Agricultural to Residential.

1. Call meeting to order

Town board meeting called to order at 6:45pm.

Present: Jeff Meisenburg, Howard Miller, Dina O'Brien & Lori Hofmann

Verification of public notice

Pledge of Allegiance was recited

2. New Business

McCourt Rezone & CSM- Motion Miller, second by Meisenburg to accept the planning committee's recommendation to approve the rezone request of the Joseph McCourt property, W6330 Subway Road from Agricultural to Residential. Motion Meisenburg, second by O'Brien to accept the Certified Survey Map for the same property.

Motion O'Brien, second by Meisenburg to adjourn.
Lori Hofmann, Town Clerk