



Meeting minutes from January 13, 2022

1. Call Town Board Meeting to Order

Chairman Meisenburg called the Town Board meeting to order at 7:30 pm.

PRESENT: Jeff Meisenburg, Erin Kulibert, Glenn Bolden, Nancy Albrecht

ABSENT: Howard Miller

Verification of public notice

2. Meeting Minutes

Motion by Meisenburg, seconded by Kulibert to approve the minutes of the December 9, 2021 Town Board meeting. All in favor, motion carried.

3. Treasurer's Report

Motion by Kulibert, seconded by Meisenburg to approve the December 2021 report. All in favor, motion carried.

4. Payment of Bills

Motion by Meisenburg, seconded by Kulibert to approve payment of the monthly bills. All in favor, motion carried.

5. Public Comment on the Agenda – no comments received

6. Old Business

a) **Update Interior of Town Hall**

Chairman Meisenburg stated his intent to meet with a contractor at Town Hall on January 14 to discuss the project. More information expected at a later date.

b) **American Rescue Plan Funding**

Chairman Meisenburg stated the planned review for the installation of HVAC systems in town hall and shop area. The first step will be reviewing the project with qualified contractors.

c) **Unlicensed Motor Vehicles – N8059 Townline Road**

Chairman Meisenburg addressed ordinance compliance with Mr. Laxman Kailas. Discussion ensued and agreement was reached for Mr. Kailas to return to compliance by April 30, 2022.

**d) Liquor License – Poco Pizza**

Mr. Shawn Pollack approached the Town on the possibility of a being granted a liquor license to sell beer and wine in conjunction with his pizza business. Discussion ensued on program particulars, license costs and timelines. Chairman Meisenburg stated the requirement for more research, anticipating updated information next month.

**e) Sick Leave – Mark Peachy**

Motion by Meisenburg, seconded by Kulibert to approve five days of sick leave for Mark Peachy. All in favor, motion carried.

**f) Town Ordinance Work**

The move forward the ordinance project, half of all town ordinances must be converted from PDF to Word. To accomplish this task, three PDF conversion licenses to be purchased.

**7. New Business**

**a) Operator License - Alcohol**

Motion by Meisenburg, seconded by Kulibert to approve the applications for operator licenses for Ms. Vanesa Gelhar - Marghaels and Ms. Amy Syms – The Cabin. All in favor, motion carried.

**b) Increase Election Inspector (Poll Worker) Wages**

Motion by Meisenburg, seconded by Kulibert to approve the use of ARPA funds to increase chief inspector wage to \$20 per hour and inspector to \$15 per hour. All in favor, motion carried.

**c) Thomas Bunker – W6379 Kinker Road**

Motion by Meisenburg, seconded by Kulibert to deny Mr. Bunker’s request to remove garbage and recycling services from his property at W6379 Kinker Road. All in favor, motion carried.

**d) Variance Board Application & Three Step Test**

At the request of the Town Appeals Board, Chairman Meisenburg directed information pertaining to the process of a variance placed on the town website.

**8. Public Comments**

Mr. Mick Becker, Van Dyne Fire Department stated local fire chiefs are addressing the issue of structures being an extended distance from the road – long driveways. The consideration is a driveway(s) over 300 feet would have a yellow fire sign stating the distance from the road. Another challenge is carrying adequate hose on the truck(s) to reach structures in case of fire. Chairman Meisenburg stated the town would continue to cover the cost of signage including this program, if applicable.

There being no further business, meeting adjourned at 8:40 pm. (Meisenburg/Kulibert)