



Meeting minutes from February 10, 2022

1. Call Town Board Meeting to Order

Chairman Meisenburg called the Town Board meeting to order at 7:30 pm.

PRESENT: Jeff Meisenburg, Erin Kulibert, Howard Miller, Glenn Bolden, Nancy Albrecht

Verification of public notice

2. Meeting Minutes

Motion by Miller, seconded by Meisenburg to approve the minutes of the January 13, 2022 Town Board meeting. All in favor, motion carried.

3. Treasurer's Report

Motion by Kulibert, seconded by Miller to approve the January 2022 report. All in favor, motion carried.

4. Payment of Bills

Motion by Miller, seconded by Kulibert to approve payment of the monthly bills. All in favor, motion carried.

5. Public Comment on the Agenda – no comments received

6. Old Business

a) **Update Interior of Town Hall**

Board member discussion ensued on scope of the project. Motion by Miller, seconded by Meisenburg to approve the following work to be performed by Stahmann Carpentry. All in favor, motion carried.

1. Mud and texture existing drywall on walls of community center main meeting room (paint not included). Cost \$2995.00.
 2. Remove existing and install new ceiling tiles in community center main room (existing grid work to remain ceiling tile allowance \$925. Cost \$1825.00.
 3. Remove existing lights and install new LED flat panel lights. Cost \$1200.00.
- Total cost: \$6020

b) **American Rescue Plan Funding**

Chairman Meisenburg read feedback from the town attorney regarding ARPA funds. Discussion ensued on the use of ARPA funds and authorized uses under the Treasury

Department's Final Rule. Chairman requested feedback on uses for the funds.

c) Liquor License – Poco Pizza

Discussion ensued on the Class of license needed and permit fee based upon the petitioner's request. Research of town resolutions will be required to determine if fees have been established for all Class(es) of licenses.

Motion by Meisenburg , seconded by Kulibert to approve alcohol license for carryout . Further determination on the Class of license will be required. All in favor, motion carried.

d) Town Ordinance Work

The conversion of ordinances is in progress and expected to be completed soon. Anticipate future planning commission workshops to review all ordinances and recommendations to the town board for adoption.

7. New Business

a) Operator License - Alcohol

Motion by Meisenburg, seconded by Miller to approve the application for operator license for Mr. Blake Lamb – Wendt's on the Lake. All in favor, motion carried.

b) Open Book/Board of Review

Open Book will again be conducted remotely between the assessor and property owners. Date for Open Book – April 28 from 9:00 am to 11:00 am.

Board of Review is set for May 11 from 6:00 pm to 8:00 pm and will be conducted in-person at Town Hall. Petitioners are reminded to review the public notice when posted in April.

c) Cemetery Associations Records Agreement

Chairman Meisenburg introduced agreements between the Town of Friendship and Cemetery Associations (Friendship and Lakeside). Anticipate signing agreements next month.

d) Overpayment of Property Taxes

The Town Treasurer recommended a resolution for over/under payment of property taxes and returned payments on worthless checks. Anticipate a resolution at a future town board meeting.

8. Public Comments

No public comments.

There being no further business, meeting adjourned at 8:33 pm. (Miller/Meisenburg)