



Meeting minutes from June 9, 2022

1. Call Town Board Meeting to Order

Chairman Meisenburg called the Town Board meeting to order at 7:30 pm.

PRESENT: Jeff Meisenburg, Erin Kulibert, Howard Miller, Glenn Bolden, Nancy Albrecht

Verification of public notice

2. Meeting Minutes

Motion by Miller, seconded by Meisenburg to approve the minutes of the May 12, 2022 Town Board meeting. All in favor, motion carried.

3. Treasurer's Report

Motion by Miller, seconded by Kulibert to approve the May 2022 report. All in favor, motion carried.

4. Payment of Bills

Motion by Kulibert, seconded by Miller to approve payment of the monthly bills. All in favor, motion carried.

5. Public Comment on the Agenda – no comments received

6. Old Business

a) **Update Interior of Town Hall**

Chairman Meisenburg reported the new HVAC system has been installed.

7. New Business

a) **Annual Renewals – Alcohol Licensing**

Motion by Meisenburg, seconded by Miller to approve Alcohol Beverage License and Cigarette and Tobacco License for Giese's County Market LLC and Marghaels LLC. All in favor, motion carried.

Motion by Meisenburg, seconded by Miller to approve Alcohol Beverage License for Blanck's Lake Aire Inc, J's Food & Spirits LLC, Cabin Bar LLC and Wendt's On The Lake Inc. All in favor, motion carried.

Motion by Meisenburg, seconded by Kulibert to approve the following Operator Licenses: Kim Giese & Betty Schneider-Borchart – Giese’s County Market; Jeffrey Schultz, Jessica Timm, Mary Jensen & Shawna Goodacre – J’s Food & Spirits; Brittney Jensen & Jessica Mahlke – Marghaels; Stephanie Phillips – The Cabin Bar; Katie Daniel & Jill Krzanowski – Wendt’s on the Lake. All in favor, motion carried.

b) Town Bank Account Breach

Chairman Meisenburg reported on the breach of two Town banking accounts and the ongoing efforts with Bristol Morgan Bank and the Fond du Lac County Sheriff’s Office. The Town Treasurer provided details of the unauthorized access to the accounts resulting in the accounts being closed and new accounts being established. Additional security measures were taken including password changes and the installation of Bitdefender on the Treasurer’s and Clerk’s laptop.

c) Open Bids for Roadwork 2022

Chairman Meisenburg reported one bid was received from the Town’s public notice. The bid from Scott Construction, Inc. was opened and it addressed all the points in the notice.

Motion by Miller, seconded by Kulibert to approve Scott Construction’s bid for the following roadwork: Lincoln Road (RP to Townline Rd) for \$27,975.00 (Town budgeted funds to be utilized); Lincoln Road (RP to Hwy 45) for \$105,789.00 (ARPA funds to be utilized); Cemetery Road (RP to Hwy 45) for \$72,982.00 (ARPA funds to be utilized). All in favor, motion carried.

d) Short-Term Rental Ordinance

Chairman Meisenburg tabled this agenda item until a future date to provide the Planning Commission additional time to do their work.

e) Treasurer Employment Agreement

Motion by Meisenburg, seconded by Kulibert to extend the Treasurer’s employment for another two years. All in favor, motion carried.

f) Intergovernmental Agreement between Friendship & Black Wolf

Motion by Miller, seconded by Kulibert to approve the joint agreement on the maintenance of Lone Elm Road. All in favor, motion carried.

8. Public Comments

Mr. Randy Gyr reported needed roadwork on the Townline Road bridge over Hwy 41.

The Clerk reported a successful special election and looking ahead to the August and November elections.

There being no further business, meeting adjourned at 8:40 pm. (Miller/Kulibert)