



Meeting minutes from July 14, 2022

1. Call Town Board Meeting to Order

Chairman Meisenburg called the Town Board meeting to order at 7:30 pm.

PRESENT: Jeff Meisenburg, Erin Kulibert, Howard Miller, Glenn Bolden, Nancy Albrecht

Verification of public notice

2. Meeting Minutes

Motion by Miller, seconded by Meisenburg to approve the minutes of the June 9, 2022 Town Board meeting. All in favor, motion carried.

3. Treasurer's Report

Motion by Kulibert, seconded by Miller to approve the June 2022 report. All in favor, motion carried.

4. Payment of Bills

Motion by Miller, seconded by Meisenburg to approve payment of the monthly bills. All in favor, motion carried.

5. Public Comment on the Agenda – no comments received

6. Old Business

a) **Update Interior of Town Hall**

Chairman Meisenburg reported on contacting a roofing specialist/company to evaluate and possible replacement of roof vents prior to replacing the interior ceiling tiles.

b) **American Rescue Plan Funding (ARPA)**

Town Treasurer reported on the Town receiving the second payment of ARPA funding.

7. New Business

a) **Operator License**

Motion by Meisenburg, seconded by Miller to approve an operator license for Christina DeMarre at Marghaels. All in favor, motion carried.

b) Discontinuing of .65 acres of Town Property

Mr. Eric Flood proposed the Town discontinue .65 acres of property near his storage business off Melony Lane. Discussion ensued. Additional information will be required prior to moving forward with a public hearing on this proposal.

c) Town Truck (Sterling) Repairs

Chairman Meisenburg and Town Maintenance personnel reported on the required maintenance and repairs to the Sterling plow truck. Discussion ensued on the service life of the truck and ongoing maintenance.

Motion by Meisenburg, seconded by Kulibert to approve repairs to the truck including sand blasting the frame. All in favor, motion carried.

d) Elections

Town Clerk reported on proposals to improve public safety at the polling place during elections. Discussion ensued on several ideas including improvements to the parking lot.

e) Parking Lot Expansion/Open Bids

Discussion ensued on the expansion of the parking lot at Town Hall including adding a second entrance off of County Road N. Discussion continued in the parking lot where measurements were taken.

Motion by Meisenburg, seconded by Kulibert to approve contracting with L&R Gyr on parking lot improvements. All in favor, motion carried.

Motion by Miller, seconded by Kulibert to approve \$150 permit fee – Fond du Lac County Highway Department. All in favor, motion carried.

Motion by Meisenburg, seconded by Miller to approve parking lot expansion to the East in addition to the original proposal of lot expansion to the West. All in favor, motion carried.

f) Ditch Improvements – N7676 Pioneer Road

Mr. Eric Flood proposed ditch improvements at N7676 Pioneer Road. Discussion ensued. Discussion concluded with more information needed prior to any work being approved and commencing.

g) Account Investigation

Town Treasurer reported on the ongoing investigation by the Fond du Lac County Sheriff's Department into the account breach of the Town's bank accounts.

h) Quickbooks

Town Clerk reported on the recent changes with support of Quickbooks. Quickbooks Desktop used by the Town has discontinued browser support which requires upgrading to Quickbooks online or similar service.

Motion by Meisenburg, seconded by Kulibert to approve the continued Town use of Quickbooks and the necessary upgrades to do so. All in favor, motion carried.

8. Public Comments

No public comments.

There being no further business, meeting adjourned at 8:56 pm. (Miller/Kulibert)